Bylaws for Mennonite Church USA

Approved by Nashville Delegates July 2001 Revised by Atlanta Delegates July 2003 Revised by Charlotte Delegates July 2005 Revised by Phoenix Delegates July 2013 Revised by Kansas City Delegates July 2019

Proposed revisions for the July 10, 2021 Delegate Assembly

CONTENTS

<u>Article</u> <u>Page</u>		
I.	General	2
II.	Purpose	2-3
III.	Congregations	3-5
IV.	Area Conferences	5-7
V.	Delegate Assembly	7-11
VI.	Executive Board	10-13
VII.	Executive Committee	13-14
/III.	Officers and Committees	14-15
IX.	Constituency Leaders Council	. 15-17
Χ.	Churchwide Program Agencies	. 17-22
XI.	Amendments	. 22-23

BYLAWS OF MENNONITE CHURCH USA, INC.

ARTICLE I

GENERAL

- 1. <u>Name</u>. The name of this organization is MENNONITE CHURCH USA, Inc. which is commonly known as Mennonite Church USA.
- 2. <u>Scope</u>. This organization is established with particular reference to the area conferences of Mennonite Church USA (and their congregations, associate groups, and member organizations) in the United States.
- 3. <u>Seal</u>. Mennonite Church USA may have a seal which shall have impressed upon it the name "Mennonite Church USA" and the word "Seal" in the middle thereof; provided, however, that no seal shall be necessary to bind Mennonite Church USA or for any other purpose with respect to documents executed by or on behalf of Mennonite Church USA.
- 4. <u>Fiscal Year</u>. The fiscal year of Mennonite Church USA shall begin at the beginning of the first day of August and end at the close of the last day of July next succeeding.

ARTICLE II

PURPOSE

1. <u>Purpose</u>. The purpose of Mennonite Church USA (sometimes referred to herein as "the church" or "the denomination") is to participate fully in God's work of setting things right in a broken world, redeeming and restoring all things in Christ to God's intended design as we live into God's new future that has already begun. Joining in God's activity in the world, we develop and nurture missional Mennonite congregations of many cultures. The mission of Mennonite Church USA is to share with others the gift of God's love through our worship, witness and life together. To this end, we claim Jesus as the center of our faith, community as the center of our lives and reconciliation as the center of our work.

The role of Mennonite Church USA is to:

- a. Share the good news of Jesus Christ through word and deed, calling people to salvation in Christ, and to form Christian communities of love and service to others.
- b. Establish, teach and promote the core values and beliefs of the church based on scripture as expressed in the <u>Confession of Faith in a Mennonite Perspective</u>, as updated from time to time.
 - c. Tell the story of God's faithfulness in our journey as an Anabaptist people.

- d. Encourage and enable congregations to actively engage in $\operatorname{\mathsf{God}}$'s mission in the world.
 - e. Confront forces of the world which work against God's intent for all creation.
- $\mbox{f.} \quad \mbox{Be a channel for dialogue and witness to other church bodies and to governing authorities.}$
- g. Provide a sense of larger community, creating a common identity for ourselves and recognized by those with whom we come in contact.
 - h. Call and train leaders who know how to apply the Gospel in our time.
 - i. Encourage teamwork and effective partnerships between all parts of the church.
 - j. Combine resources to do together what we cannot achieve alone.
 - k. Be anti-racist in all areas of church life and program.

ARTICLE III

CONGREGATIONS

- 1. <u>Basic Unit</u>. The local congregation is the basic organizational unit of area conference members of Mennonite Church USA. The congregation is God's people with a common confession of Christ uniting in worship, nurture, fellowship, proclamation, service, discernment, reconciliation, and mutual care and discipline. It is a local group of believers whose commitment to Christ and to each other and whose proximity to each other make it possible to experience these activities on a regular and continuing basis.
- 2. <u>Common Vision and Commitments</u>. Congregations, and the area conferences to which they belong, shall maintain a membership roster and shall share the following commitments as endorsed by the delegates of Mennonite Church USA:
 - · Common vision statement for Mennonite Church USA,
 - Common mission statement for Mennonite Church USA,
 - Common Confession of Faith in a Mennonite Perspective, as updated from time to time, as their "statement of faith for teaching and nurture in the life of the Church",
 - Commitment "to seek to understand and interpret Scripture in harmony with Jesus Christ as we are led by the Holy Spirit in the Church",
 - Commitment to participate in discerning and living out statements of Christian faith and life made by Mennonite Church USA,
 - Commitment to participate in the denomination's life and mission through delegate representation and financial support.
- 3. <u>Congregational Derived Membership in Mennonite Church USA</u>. Congregations automatically derive and attain membership in Mennonite Church USA through their membership in an area conference member of Mennonite Church USA. Unless expressly stated otherwise in these Bylaws, all references to member congregations of Mennonite Church USA herein mean this derived membership.

- a. Congregations may hold membership in only one area conference of Mennonite Church USA. However, in those situations where a congregation at the time of adoption of these Bylaws is already a member of two or more area conferences, such multiple area conference membership may be retained as long as agreeable to the area conferences and the congregation.
- b. No congregations shall separate or be separated from one area conference and subsequently be accepted by another area conference without prior consultation among the area conferences involved and the congregations concerned.
- c. The congregation shall relate to the Delegate Assembly directly through delegates, and through the area conference with which it affiliates.
- 4. <u>Rights and Privileges</u>. The congregation shall retain or be given certain rights and privileges as a member of the Mennonite Church USA.
- a. The congregation shall have the authority to determine the criteria and the responsibility to implement the process for membership of persons joining their congregation, and which shall be done in consultation with their area conference and in consideration of expectations for membership in Mennonite Church USA.
- b. The congregation shall retain the right to manage its own affairs, including but not limited to its organization, personnel, program and management of property.
- c. The congregation shall retain the privilege of withdrawing from an area conference, and in so doing from Mennonite Church USA.
- d. Through its representatives (delegates) to the Delegate Assembly, the congregation shall participate in the planning and decision making of the larger body.
- e. A congregation shall have no rights to any property of an area conference, or Mennonite Church USA, by virtue of its membership in either an area conference or Mennonite Church USA.
- 5. <u>Duties</u>. As a member of the Mennonite Church USA, the congregation shall have a responsibility to be loyal to and support the work of the church. Specifically:
- a. Each congregation is expected to send delegate(s) to every session of the Delegate Assembly and shall actively seek to further the interests of the church during and between sessions.
- b. Each congregation shall, insofar as it is possible, call ministers that are certified or registered by a member area conference of Mennonite Church USA under the provisions and procedures defined by its own area conference as a credentialing body of MC USA.
- c. Each congregation shall make provisions to contribute financially to the work of the denomination. The congregation retains the right to determine the method of its support and the designation of its contributions.
- d. Each congregation is to take seriously the need to be in open dialogue with members and leaders of Mennonite Church USA, to share concerns with the church and to receive

 representatives that come to share the programs and the perspectives of the church. If there is serious disagreement, either party may initiate discussion to seek a resolution.

6. <u>Membership Procedures</u>. Membership procedures, withdrawal procedures, dismissal provisions, and other matters involving the membership of a congregation in an area conference shall be governed by requirements of the particular area conference.

ARTICLE IV

AREA CONFERENCES

- 1. <u>Area Conferences</u>. The area conference is the basic membership unit of Mennonite Church USA, and through which the member congregations of the area conference also are members of Mennonite Church USA. The area conference is an affiliation of congregations that join together in common life and mission. In coming together, congregations recognize their interdependence and their need for mutual exhortation and admonition, and their strength to fulfill the church's mission in the world. The area conference should function in the following ways:
- a. Provide oversight and resources to help create and maintain healthy congregations.
- b. Provide for discernment, mutual accountability, and consultation among congregations on issues of faith and life.
- c. Provide programs and leadership for lay and pastoral programs, cooperation for mission and witness, to include church planting, and for the peaceful resolution of conflicts.
- d. Provide strong ministerial leadership through encouragement, support, accountability and credentialing by area conferences, including validating, recording, and transferring ministerial credentials.
- e. Provide programs, guidelines and services to assist with ministerial placement which matches the needs of congregations with gifts of pastors.
- f. Provide regular assemblies for effective involvement of all congregations in determining priorities and goals for their life and faith, nurture and mission, and to strengthen relationships between and among congregations, the area conference, and the denomination.
- g. Appoint delegates to the Delegate Assembly and to the Constituency Leaders Council to provide a link of communication for matters of mutual concern and for effective church wide decision making.
- 2. <u>Rights and Privileges</u>. Each area conference shall retain or be given certain rights and privileges as a member of the Mennonite Church USA.
- a. Each area conference shall have the authority to determine the criteria and responsibility to implement the process for membership of congregations within their area conference, including procedures for withdrawal and dismissal.

205

206

216

221

226

237

238 239

240

231

245

- b. Each area conference shall retain the right of final decision to manage its own affairs of its organization, personnel, program and management of property.
- c. Each area conference shall retain the privilege of withdrawing from the Mennonite Church USA, and in so doing shall withdraw all of its member congregations from Mennonite Church USA, provided that a withdrawing area conference shall discharge its financial commitments to Mennonite Church USA as part of such withdrawal.
- d. Each area conference shall participate in the planning and decision making of the larger body through its representatives (delegates) to the Delegate Assembly.
- e. An area conference shall have no rights to any property of Mennonite Church USA by virtue of its membership in Mennonite Church USA.
- 3. Duties. As a member of the Mennonite Church USA, each area conference shall have a responsibility to be loyal to and support the work of the church. Specifically:
- a. Each area conference shall be represented at every session of the Delegate Assembly and shall actively seek to further the interests of the church during and between sessions.
- b. Each area conference in its organizational arrangements shall provide for committees or in other ways represent and promote among its membership the various Mennonite Church USA church service areas, such as mission, education, service and finances.
- c. Each area conference shall establish provisions and procedures for the credentialing of ministers.
- d. Each area conference shall make its own determinations as to membership of congregations, taking into account the common vision, commitments, and membership guidelines of Mennonite Church USA.
- e. Each area conference will develop and utilize experienced leadership to help attain continuity in relationships with congregations and the denomination.
- f. Each area conference shall assume its share of the responsibility for promotion and support of the Mennonite Church USA resolutions and programs of service. Congregations and area conferences should provide adequate funding and support for the agencies they have founded and sponsored as part of their mission, including those agencies which are jointly founded or sponsored with other church bodies.
- g. Area conferences should strive to work in harmony and cooperation with the total denomination, as well as with their member congregations. If there is serious disagreement, either party may initiate discussion to seek a resolution through the denominational office or the Constituency Leaders Council (CLC).
- The principle of mutual servanthood and accountability in giving and (1) receiving counsel shall characterize all intercongregational relationships, whether in area conferences or in the Delegate Assembly.
- The area conferences, Delegate Assembly, churchwide boards and agencies, all of which exist to serve the congregations, shall be guided by and accountable to the

congregations which they serve. The congregations in turn shall seek the wisdom, direction, gifts and resources that come in mutual servanthood and accountability through these relationships. Channels shall be maintained for consultation and communication of concerns between congregations, area conferences, and churchwide agencies.

- (3) In the event of unresolved conflict between area conferences, the area conferences involved may work with the Mennonite Church USA Executive Board, which shall determine procedures to be followed in resolving such dispute.
- 4. <u>Membership List</u>. Area conferences shall maintain a permanent record containing the names and addresses of all member congregations, promptly supplying written copies of the same to the Executive Director of Mennonite Church USA along with continuously updating the record for changes. With respect to any notice given or action taken, Mennonite Church USA may rely upon the last record supplied to it fourteen (14) days prior to such notice or action.
- 5. <u>Admission/Termination</u>. New area conference members may be admitted, or existing area conference members terminated, through action of the Delegate Assembly. Prior to such action, and following counsel by the Constituency Leaders Council to the Executive Board, the Executive Board must recommend the action of admission or termination to the Delegate Assembly and written notice of the recommendation must be given to the members six (6) months in advance of the meeting of the Delegate Assembly. Any action of admission or termination must be approved by two-thirds majority vote of those delegates present and eligible to vote at the Delegate Assembly.

ARTICLE V

DELEGATE ASSEMBLY

- 1. A Delegate Assembly shall be constituted as a denominational body representative of the constituency through area conference and congregational delegations. The Delegate Assembly, as a representative of the church, shall function in the following ways:
- a. Provide opportunity to assemble for worship, fellowship, prophecy, acquaintance, and understanding, and to deepen Christian commitment.
- b. Discuss and decide major issues of policy for the national conference and discern the voice and the Spirit in the midst of the Delegate Assembly.
- c. Provide opportunity to speak to the establishment of general policies and the development of programs to carry out those policies.
- d. Receive reports from the Executive Board, its committees, program boards, and councils. Reports shall be presented in writing and shall include financial accounting.
- e. Review current programs and act on program priorities as presented by the Executive Board.
 - f. Elect the following:
 - (1) Moderator, if the position is vacant, and a Moderator Elect.

- (2) <u>Up to fFourHalf of the</u> members of the Leadership Discernment Committee as nominated by the Constituency Leaders Council.
- (3) Other members of program agency boards and committees as needed under the organizational structure of the same.
 - (4) Executive Board members to fill new terms and vacancies.
 - 2. The membership of the Delegate Assembly shall be chosen as follows:
- a. Each congregation of the Mennonite Church USA is eligible to send one (1) delegate for each one hundred (100) congregational members, or fraction thereof. Also, congregations may send an additional youth delegate (ages 16-21).
- b. Each area conference of the Mennonite Church USA is eligible to send one (1) delegate for each one thousand (1,000) area conference members, or fraction thereof. Also, conferences may send an additional two youth delegates (ages 16-21).
- c. Each Racial/Ethnic group which has been officially recognized by the Executive Board, may send three (3) delegates plus one (1) delegate for each one thousand (1,000) members of such recognized Racial/Ethnic group. Also, Racial/Ethnic groups may send an additional two youth delegates (ages 16-21).
 - d. Each member of the Executive Board is automatically a delegate.
- e. Subject to the limitations contained herein, each appointing body shall itself determine the criteria and term of its delegate(s), by what method its delegates are selected and whether and how it wishes to achieve continuity through its delegates. Each area conference delegate to the Delegate Assembly shall be a member of a congregation in that area conference. All delegates shall be members of congregations which are members (through area conferences) of Mennonite Church USA.
- f. Member area conferences shall be responsible to notify the denominational offices of the identity of area conference delegates.
 - 3. Officers. The officers of the Delegate Assembly and their duties shall be:
- a. The Moderator shall preside at all sessions of the Delegate Assembly and shall give leadership to the interests and spiritual welfare of the Delegate Assembly and serve as its official representative. The term of office shall be two (2) years.
- b. A Moderator Elect shall be elected every two (2) years and after serving a twoyear term shall succeed to the office of Moderator for a two-year term. At the request of the Moderator, or in case of the absence or disability of the Moderator, the Moderator Elect shall exercise all rights and duties of the Moderator.
- c. The term of office of the Moderator and Moderator Elect begin with the close of the biennial meeting of the Delegate Assembly.
 - 4. Meetings.

- a. The Delegate Assembly shall meet every two (2) years in regular session.
- b. The time and place of meetings shall be determined by the Executive Board, with consideration given to any invitation of an area conference, congregation, or a group of congregations.
- c. Special sessions of the Delegate Assembly may be called by the Moderator or Moderator Elect with the consent of the Executive Board.
- d. In the case of a special meeting, written notice of the special meeting (which will include the time, date, and place), and the purpose for the meeting, along with the proposed action to be taken, shall be submitted to area conferences and to member congregations at least ninety (90) days in advance of the date of the meeting. Area conferences shall keep the Executive Board notified of congregational members and any changes thereof.

de.Both regular and special meetings of the Delegate Assembly may be held remotely by electronic means whereby all members participating may simultaneously hear each other during the meeting or as otherwise required by Indiana law.

5. Decision Making.

- a. Normally floor privileges are granted first to all delegates, Delegate Assembly committee members, and members of the program boards and committees. Floor privileges will be extended to others during a discussion at the Moderator's discretion.
- b. Each Assembly delegate shall be eligible to cast one vote. There is no provision for proxy voting.
- c. A majority of votes cast shall determine any matter, except when the Assembly agrees otherwise or when otherwise provided in these Bylaws.
- d. A quorum for conducting official business of the Assembly shall be those delegates to the Assembly who appear for any duly called meeting.
- 6. Standing Committees. The Assembly may establish additional—standing or ad hoc committees as deemed advisable for its work and may appoint the same as is necessary for ongoing work with the church. The following shall be standing committee(s) of the Delegate Assembly—: The Assembly may establish additional standing or ad hoc committees as deemed advisable for its work and may appoint the same as is necessary for ongoing work with the church.

a. Leadership Discernment Committee.

- (1) <u>Duties</u>. It shall be the responsibility of the Leadership Discernment Committee to prepare slates of nominees for the boards of churchwide program agencies and, the Executive Board, and the standing committees.
- (2) Membership. The committee shall consist of up to eight members, subject to the criteria identified in section 4 below, halffour of whom are appointed by the Executive Board and up to fourhalf of whom are nominated by the Constituency Leaders Council and elected/affirmed by the Delegate Assembly.

Commented [SB1]: Policy change: Language is borrowed from Indiana law to allow for electronic member meetings.

Commented [GG2]: Grammar/Wording: Updated the phrasing.

Commented [GG3]: Grammar/Wording: correct
wording.

Commented [GG4]: Policy: gives flexibility in the size of the committee. We are a smaller denomination and we have limited volunteers to fill our network of boards.

402	
403	(a) Executive Board appointees Members may serve one four-
404	year term, with possible reappointment.
405	(b) <u>Delegate Assembly electees are eligible for or-</u> re-election for
406	one additional four-year term.
407	(c) Individuals appointed by either the Constituency Leaders
408	Council or the Executive Board to complete unexpired terms are eligible for one additional term.
409	(2)(d) The Executive Board shall appoint the Chair of the committee
410	from among the eight_Leadership Discernment Committee members.
411	
412	(3) <u>Procedure</u> . The committee shall be responsible for the following in
413	carrying out its duties:
414	
415	(a) To exercise judgment in choosing nominees whose spiritual
416	qualifications, experience, and competence fit them for the position for which they are being
417	named.
418	(b) To assure that the slates provide broad representation of the
419	life and composition of the Mennonite Church USA.
420	
421	(c) To make available a description of each nominee's
422	experience, background, training, and present involvement so that the Assembly is adequately
423	informed and acquainted with all nominees.
424	
425	(d) To secure from each nominee a commitment to take the
426	assignment seriously, if elected.
427	
428	(e) To emphasize the finding of new leaders, with careful
429	attention to broadening participation in church leadership.
430	
431	(f) To develop appropriate lists of potential nominees by
432	soliciting from each area conference and associate group a full slate of suggestions. Suggestions
433	shall also be sought and welcomed from the churchwide program agencies, committees, and
434	constituency.
435	
436	(4) In developing nominees for elected and appointed positions, the
437	committee shall operate on the following assumptions to the extent reasonably attainable and $% \left(1\right) =\left(1\right) \left(1\right) \left($
438	appropriate in their judgment:
439	(a) 50/50 women to men ratio;
440	
441	(b) 2030/80-70 people of color_BIPOC to Anglo/EuropeanWhite.
442	·

ARTICLE VI

EXECUTIVE BOARD

1. <u>Executive Board</u>. An Executive Board shall be organized to give leadership and to act on behalf of the denomination when the Delegate Assembly is not in session. Executive Board members, with accountability to their appointing/electing bodies, are not expected to be

Commented [GG5]: Policy: Based updated based on input from CLC. We are updating terminology and percentages.

representatives of specific constituencies, but are to act in the best interests of Mennonite Church USA as a whole. The Executive Board shall function as follows:

- a. Serve as the Board of Directors of Mennonite Church USA, as chartered by the State of Indiana, and exercise full legal responsibility for Mennonite Church USA.
- $b. \ \ \, \text{Provide leadership and spiritual oversight in articulating the vision of Mennonite} \\ \text{Church USA}.$
- c. Review for coordination purposes the activities of the churchwide program agencies and committees, including program priorities, annual budgets, fundraising procedures, and major innovations and modifications of church programs.
- d. Ensure a safety net for small area conferences and Mennonite Church USA related program entities.
- e. Maintain and promote communication channels between and with area conferences, congregations, and other denominations.
- f. Ensure that anti-racist and culturally competent principles are practiced throughout church structures and programs.
- g. Give leadership to coordinate the generation and allocation of resources for programs and activities of the church.
- h. Foster partnerships with Mennonite Church Canada, other Mennonites worldwide, and with other denominations.
 - i. Receive counsel from the Constituency Leaders Council.
- j. Report biennially to the Delegate Assembly the status of current program priorities and budgets. Present to the Delegate Assembly program projections for counsel, direction, and acceptance.
- $\,$ k. $\,$ Provide leadership in carrying out the policies and programs authorized by the Delegate Assembly.
- I. Appoint members to the churchwide program agencies and committees as provided by the Bylaws; appoint members to standing and ad hoc committees as needed and as provided in the Bylaws; appoint the Executive Director.
- m. Approve the appointment, reappointment, or dismissal of the chief executive officer of each churchwide agency, program, board and committee.
- 2. <u>Membership</u>. The membership of the Executive Board shall be comprised of up to twenty-one (21) people selected as follows:
- a. Two members shall be the Moderator and Moderator Elect. One seat shall be reserved for the immediate past moderator, who may serve for a period of two years, subject to mutual agreement with the Executive Board. The Executive Board appoints up to four (4) additional members. The four recognized Racial/Ethnic groups—African American Mennonite Association

512 513 514

521 522 523

524 525 526

531

536 537

542

543

550

551 552 (AAMA), Iglesia Menonita Hispana (IMH), Native Mennonite Ministries (NMM), and the network of Asian Mennonite Church USA congregations shall each appoint one member. The remaining members shall be elected/affirmed by the Delegate Assembly from a slate developed by the Leadership Discernment Committee. At least five (5) of the Executive Board seats shall be filled by persons from Racial/Ethnic groups including the four (4) of whom will be appointed by the four recognized Racial/Ethnic groups named above. Specific skills, age, gender and geographic representation should be considered in the Executive Board member nomination and appointment process. The Leadership Discernment Committee shall take responsibility for coordinating these various requirements and sources such that an appropriate slate is presented to the Delegate Assembly for approval for election/affirmation.

- b. Except for the Moderator and Moderator Elect and immediate past Moderator, whose terms are controlled by the terms governing their office, the term of office for other Executive Board members shall be four (4) years, with possible reappointment for one (1) additional term. Individuals appointed to complete unexpired terms are eligible for one additional full term. The Executive Board shall arrange that half of those members elected/affirmed are so selected in each biennium. Members shall serve a maximum of two (2) full consecutive terms. The terms of membership on the Executive Board shall begin with the first meeting following the close of the biennial meeting of the Delegate Assembly.
- c. All Executive Board members shall be members in good standing of a member congregation of the Mennonite Church USA.

3. Meetings.

- a. Regular meetings of the Board shall be held at least three times a year and/or at such times as determined by the Board.
- b. Special meetings of the Board may be called by the Moderator on five (5) days notice to each member, either personally by mail, or by E-mail, utilizing in each case the last address of the board member registered with the Executive Board. Special meetings shall be called by the Moderator or Executive Director in like manner and on like notice on the written request of a majority of the members of the Executive Board.
- c. A majority of the members of the Board shall be necessary to constitute a quorum for the transaction of business.
- d. A majority vote or a declared consensus of the members present at a meeting of which a quorum is present shall be required to transact official business.
 - e. Voting by proxy shall not be permitted.
- 4. Action Without Meeting. Any action required or permitted to be taken at any meeting of the Executive Board may be taken without a meeting if prior to such action a written consent (which may be by electronic means) to such action is agreed upon by all members of the Executive Board and such written consent is filed with the minutes of the proceedings of the Executive Board. To the extent permitted by law, a written consent shall be deemed to exist when the E-mail address from which the affirmative response is E-mailed corresponds to the address registered for the Board member who is making the response. Written copies of such E-mail responses shall be filed with the minutes of the proceedings of the Executive Board.

- 5. <u>Conference Call Meetings</u>. Any or all of the members of the Executive Board may participate in a meeting of the Executive Board by means of a conference telephone or similar communications equipment by which all persons participating in the meeting can communicate with each other. Such participation in this matter constitutes presence in person at the meeting.
 - 6. Appointments. The Executive Board is responsible for the following appointments:
 - a. The Executive Director.
 - b. Board members for the various program agencies as identified in Article X.
 - c. Four members Half of the Leadership Discernment Committee.
- d. Additional appointments as needed from time to time to provide for various projects, committees, offices, and boards to carry out the work of Mennonite Church USA.
- e. Any vacancy in positions elected by the Delegate Assembly for the interim until the normal expiration of the term so filled. Such interim appointments are then eligible for service for one additional term at the will of the delegates.

In the event it becomes necessary to fill a vacancy in the office of Moderator Elect, the appointment of a replacement shall be by the Executive Board who shall consult with the Constituency Leaders Council.

ARTICLE VII

EXECUTIVE COMMITTEE

- 1. Executive Committee. The Executive Board shall have an Executive Committee which shall consist of the Moderator, Moderator Elect, Secretary, and such other members as determined by the Executive Board from time to time. The delegation of authority herein granted shall not operate to relieve the Executive Board, or any member thereof, of any responsibility imposed on it or such member by law. The Executive Board shall have the power at any time to increase or decrease the number of members of the Executive Committee, to fill vacancies thereon, to change any member thereof (other than the Moderator and Moderator Elect), and to change the functions or terminate the existence thereof subject to governing statutes.
- 2. <u>Power of the Executive Committee</u>. During the intervals between meetings of the Executive Board, and subject to such limitations as may be required by law, these Bylaws, or by resolution of the Executive Board, from time to time, the Executive Committee shall have and may exercise all authority of the Executive Board in the management of Mennonite Church USA except for those matters described in Article VI 1(I) and (m), Article XI, and hiring and terminating the Executive Director. The Executive Committee may also from time to time formulate and recommend to the Executive Board and/or the Delegate Assembly for approval general policies regarding the management and the affairs of Mennonite Church USA, including the procedures and policies relative to meetings of the Delegate Assembly.
- 3. <u>Meetings</u>. Meetings of the Executive Committee may be held at any time, place and upon such notice as may be from time to time determined by the Executive Committee. The Executive Committee shall meet at least three (3) times a year except as the Executive Committee may decide any such meeting is unnecessary. The Executive Committee shall also meet upon call by the Moderator, Moderator Elect, or the Executive Director as provided herein.

Commented [GG6]: Policy: Reflects the changes made to the size of the LDC.

- 4. <u>Waiver of Notice</u>. Notice of any meeting of the Executive Committee may be waived in writing either before or after the meeting or by attendance in person.
- 5. <u>Quorum</u>. A majority of the Executive Committee shall be necessary to constitute a quorum for the transaction of business at any properly called meeting of the Executive Committee.
 - 6. Proxy. Voting by proxy shall not be permitted.

- 7. Action Without Meeting. Any action required or permitted to be taken at any meeting of the Executive Committee may be taken without a meeting if prior to such action a written consent (which may be by electronic means) to such action is agreed upon by all members of the Executive Committee and such written consent is filed with the minutes of the proceedings of the Executive Committee. To the extent permitted by law, a written consent shall be deemed to exist when the E-mail address from which the affirmative response is E-mailed corresponds to the address registered for the Board member who is making the response. Written copies of such E-mail responses shall be filed with the minutes of the proceedings of the Executive Committee.
- 8. <u>Conference Call Meetings</u>. Any or all members of the Executive Committee may participate in a meeting of the Executive Committee by means of a conference telephone or similar communications equipment by which all persons participating in the meeting can communicate with each other. Such participation in this matter constitutes presence in person at the meeting.
- 9. <u>Joint Executive Committee</u>. The Executive Committee shall join with the Executive Committee of Mennonite Church Canada General Board to form a joint executive committee, meeting at least annually to foster relationships between Mennonite Church USA and Mennonite Church Canada and to oversee binational partnership programs.

ARTICLE VIII

OFFICERS AND COMMITTEES

- 1. Officers of Mennonite Church USA. The officers of Mennonite Church USA shall consist of a Moderator, Moderator Elect, Secretary, Treasurer, and the Executive Director, and such other officers as the Executive Board may designate.
- a. The Moderator shall serve as the Chairperson of the Executive Board and shall preside at all meetings of the Executive Board and of the Delegate Assembly.
- b. The Moderator Elect shall serve as the Vice Chairperson and shall serve in the Moderator's place on request or in the absence or disability of the Moderator and shall also serve as the chair of the Constituency Leaders Council.
- c. The Secretary and Treasurer shall be selected biennially by the Executive Board. Their duties shall include those duties provided in these Bylaws, those duties which usually pertain to said respective officers, and those duties which are specifically assigned by the Executive Board from time to time. Any duties specifically assigned by the Executive Board are subject to limitations imposed by the Executive Board. Unless otherwise determined by the Executive Board, the Secretary's duties shall include recording the minutes of the Delegate Assembly, the Executive Board, and the Executive Committee. The Secretary and Treasurer may be removed by the Executive Board at any time, with or without cause. Unless otherwise provided herein, the

Secretary and Treasurer will serve for a term of two (2) years and until their successors are elected and shall qualify, unless removed earlier by the Executive Board. In the case of any vacancy in the office of Secretary or Treasurer, the vacancy shall be filled by the Executive Board unless otherwise provided in these Bylaws. No two offices shall be held by the same person at the same time.

2. Executive Director.

- a. The Executive Board shall select and employ an Executive Director as a primary administrative officer who shall be its principal agent in the management of Mennonite Church USA. The Executive Director shall have such qualifications and such general and specific duties as the Executive Board shall assign to the Executive Director from time to time.
- b. The Executive Director shall conduct the administrative affairs of the Executive Board, serve as an officer, and supervise employees of Mennonite Church USA. The Executive Director shall provide oversight for the various offices of the Executive Board which may be established from time to time to carry out the work of Mennonite Church USA.
- c. The Executive Director may give notice of any meeting, either of the Delegate Assembly or the Board, when called in accordance with the provisions of these Bylaws, and shall also perform such duties as are customary incident to the office of chief administrative officer and such other duties as shall be directed by the Executive Board.
- 3. <u>Associate Executive Directors</u>. The Executive Director may appoint Associate Executive Directors. Such Associate Executive Directors, if any, shall perform in the order established by the Executive Board, the duties of the Executive Director in the case of death, absence, or inability of the Executive Director to act for any cause. The Associate Executive Directors shall further carry out those duties and responsibilities specifically assigned to them by the Executive Board and/or the Executive Director.
- 4. <u>Administrative Assistance</u>. Administrative duties consistent with responsibilities of the office may be delegated by the Secretary and the Treasurer to the Executive Director or to various personnel hired by Mennonite Church USA.
- 5. <u>Committees</u>. In addition to the Executive Committee, and the Leadership Discernment Committee, the Executive Board may from time to time appoint such standing and special committees as may be necessary and advisable to carry out the work of Mennonite Church USA.
- 6. <u>Signature of Documents</u>. For legal purposes, either the Moderator or the Executive Director of Mennonite Church USA, or any other officer or person so authorized by the Executive Board, may sign documents requiring an official signature on behalf of Mennonite Church USA.

ARTICLE IX

CONSTITUENCY LEADERS COUNCIL

1. <u>Constituency Leaders Council</u>. A Constituency Leaders Council shall be organized to serve the Mennonite Church USA as follows:

- a. Serve as a council of denominational "elders," discerning and advising the Executive Board, the Delegate Assembly, and the Mennonite Church USA on issues confronting each of them relative to faith and life.
- b. Engage and promote dialogue between area conferences, recognized constituency groups, and program agencies.
 - c. Voice collective aspirations and concerns to denominational leadership.
 - d. Provide opportunity for communication between and among program leaders.
- e. Provide counsel to the Executive Board on the admission to or termination of an area conference member of Mennonite Church USA.
- 2. <u>Membership</u>. The membership of the Constituency Leaders Council shall be comprised as follows:
- a. Up to three (3) representatives appointed by each area conference. Where possible one of these representatives should be an area conference minister. Representatives should be selected to encourage gender/age/Racial/Ethnic balance.
- b. Two (2) representatives appointed by each of the recognized constituency groups of Mennonite Church USA, as determined by the Executive Board from time to time.
- c. Each designee by an area conference or associate group shall continue in such role at the pleasure of the appointing body.
- d. All designees to the Constituency Leaders Council shall be members in good standing of a member congregation of Mennonite Church USA.
- e. The Executive Board may, in its discretion, identify new constituency groups and determine the number of representatives therefrom to the Constituency Leaders Council.

3. Staff and Leadership.

- a. The Moderator Elect of the Mennonite Church USA shall preside at all meetings of the Constituency Leaders Council; provided, that if the Moderator Elect is unavailable then the leadership shall be provided by such other person as the Constituency Leaders Council may determine from time to time.
- b. The Chief Administrative Officer shall be the Executive Director, or designee of the same. The Executive Director shall further see that such additional staff as is required by the Constituency Leaders Council is made available to it. Representatives from churchwide program agencies are normally invited as guests to participate in the meetings of the Constituency Leaders Council Other persons or entities may be invited by the Moderator-elect or the Executive Director to one or more meetings in order to support and contribute to the work of the CLC in accordance with guidelines established by the leadership of the Constituency Leaders Council.

Meetings.

Commented [GG7]: Policy: align with CLC
policy and practice.

a. Regular meetings of the Constituency Leaders Council shall be held at least once a year and/or at such other times as determined by the Constituency Leaders Council.

a.b. Constituency Leaders Council meetings may take place in any physical location or remotely via telephone or other remote communications equipment. The official meeting location will be designated by the Executive Director, or designee of the same.

b.c. The Constituency Leaders Council may be called for regular meetings by the Moderator Elect on thirty (30) days notice to each member, either personally by U.S. mail or <u>electronic</u> mail. Addresses for notice shall be those last on file with the Executive Director. Special meetings may be called by the Moderator Elect or Executive Director in a like manner on like notice, and also by written request of a majority of the members of the Constituency Leaders Council.

ARTICLE X

CHURCHWIDE PROGRAM AGENCIES AND OTHER ENTITIES

Various churchwide program agencies and other designated entities shall assist the Executive Board in providing leadership and resources for carrying out the purposes of Mennonite Church USA. As of the effective date of these Bylaws, the churchwide program agencies and other churchwide program entities of Mennonite Church USA are as identified in this article.

- 1. <u>Role</u>. The task of the churchwide program agencies and other designated program entities is to arrange for the delivery of programs and services that carry out specific churchwide goals. They cooperate and network with other parts of the church around common goals. To facilitate this, the agency chairpersons and the agency executive directors meet as necessary in a Governance Council, chaired by the Moderator, with the Executive Director of Mennonite Church USA, to coordinate their work under the leadership of the Executive Board.
- 2. Governance. A board of directors governs each churchwide program agency and each other designated entity. Churchwide program agencies and other designated churchwide programs may establish separate governing boards, and such governing boards shall be accountable to the Executive Board of Mennonite Church USA. Board members, with accountability to their appointing/electing bodies, are not expected to be representatives of specific constituencies, but are to act in the best interests of Mennonite Church USA as a whole.

3. Churchwide Program Agencies.

a. <u>Mennonite Publishing Agency</u>. There shall be a Mennonite Publishing Agency, known as MennoMedia, responsible to both the Executive Board of Mennonite Church USA and the Joint Council of Mennonite Church Canada through the combined Executive Committees of those two bodies. Its purpose is to publish resources for living the faith from an Anabaptist perspective.

<u>b.Mennonite Education Agency.</u> There shall be a Mennonite Education Agency responsible to the Executive Board, its purpose is to:

(5) develop and maintain the vision and mission for the short-term and the long-term interests of Anabaptist-Mennonite education.

Commented [GG8]: Policy: Clarification of meeting procedures, officially allows virtual meetings.

Commented [GG9]: Grammar/Wording: Updated
for clarity

Commented [GG10]: Policy change: Alignment with language of MEA bylaws and practice.

800	(6) Advocate for the vision and mission of Anabaptist-Mennonite
801	education in church and school.
802	
803	(7) Dismantle systems of racism and oppression in Mennonite Education
804	Agency and the schools.
805	
806	(8) Encourage and enable schools to collaborate in ways that ensure that
807	the common good of Mennonite education.
808	
809	(9) Facilitate cooperation, collaboration, and coordination among
810	Mennonite Church USA, its affiliated education institutions and between these institutions and
811	other MC USA programs.
812	
813	(10) Provide services in support of the missions of the education
814	institutions and Mennonite Church USA.
815	
816	(11) Provide for the establishment and maintenance of accountability and
817	support relationships between the schools and Mennonite Church USA.
818	
819	Its purpose is to strengthen the life, witness, and identity of Mennonite Church USA through
820	education. It carries out this purpose by:
821	(1) developing and maintaining the vision for Anabaptist-Mennonite education and
822	advocating for this vision in church and school;
823	
824	(2) discerning the educational needs of the church and developing schools and
825	programs which best meet these needs;
826	(2) facilitating appropriate callaboration and appropriation arrows Manuscrite
827	(3) facilitating cooperation, collaboration, and coordination among Mennonite
828	Church USA educational institutions and between these institutions and other church programs;
829	and
830 831	(4) providing services in support of the missions of the educational institutions, and
832	providing for the establishment and maintenance of accountability and support relationships
833	between the schools and the church.
834	between the schools and the church.
835	c. Mennonite Mission Agency. There shall be a Mennonite Mission Agency, known
836	as Mennonite Mission Network, responsible to the Executive Board. It shall seek to lead, mobilize,
837	and resource Mennonite Church USA to participate in holistic witness to Jesus Christ, so that every
838	congregation and all parts of the church will be fully engaged in God's mission, reaching from across
839	the street to around the world. In order to accomplish this purpose, the mission agency will:
840	(1) engage in U.S. and international ministries that show a holistic,
841	Anabaptist approach to mission;
842	, masapesse approach to mission,
843	(2) provide vision, skills, and resources for cultivating and starting
844	missional congregations;
845	
846	(3) call, train, and mobilize leadership for mission;
847	, , , ,
848	(4) offer motivation, inspiration, information, theological reflection, and
849	formation for mission; and
850	•

- (5) generate and distribute financial resources for mission.
- d. Mennonite Stewardship Agency. There shall be a Mennonite Stewardship Agency, known as Everence, responsible to the Executive Board to carry out the core value of stewardship on behalf of Mennonite Church USA. Everence is accountable to the Executive Board to lead members of Mennonite Church USA toward greater practice of biblical principles of holistic stewardship. It carries out this responsibility by providing programs to assist members in the stewardship of money, health, time, and talents. These will include various educational services, insurance, financial, and charitable programs, and additional stewardship and mutual aid programs and services to be developed in the future.
- e. <u>Mennonite Health and Human Services Agency</u>. There shall be a Mennonite Health and Human Services Agency, known as Mennonite Health Services Alliance (MHS Alliance), responsible to the Executive Board:
- (1) to create shared Anabaptist values for, promote a common vision for, develop leaders for, and provide services including sponsorship to, Anabaptist health care and human service institutions and programs;
- (2) to serve as a membership organization for such Anabaptist health care and human service institutions and programs;
- (3) to promote the potential of a Christian community for healing, within and beyond the Anabaptist community of faith;
- $\qquad \qquad \text{(4)} \qquad \text{to carry out the biblical injunction to enable people toward health,} \\ \text{wholeness, and hope; and}$
- (5) to foster new opportunities of service in the arena of Anabaptist health care and human service institutions and programs.
- f. <u>Establishment or termination of Churchwide Program Agencies</u>. Churchwide program agencies may be established or terminated as the Executive Board determines from time to time and on such terms and conditions as the Executive Board determines, with the counsel and advice of the Delegate Assembly.

4. Other Churchwide Program Entities.

a. The Mennonite. There shall be a self-supporting entity that produces a denominational magazine (dba The Mennonite, Inc.). Its board of directors shall be responsible to the Executive Board. Its mission is to help readers glorify God, grow in faith and become agents of healing and hope in our world. Its goals are to provide a forum for the voices within the denomination, to promote the ministries of, and to support identity-building for Mennonite Church USA, and to offer an editorial voice distinctive from but collaborative with other leadership voices within Mennonite Church USA.

b. <u>Establishment or termination of Churchwide Program Entities</u>. Churchwide program entities may be established or terminated as the Executive Board determines from time to time and on such terms and conditions as the Executive Board determines to respond to the immediate needs of the members of Mennonite Church USA. with the counsel and advice of the Delegate Assembly.

5. Requirements for Board Membership.

Commented [GG11]: Organizational/Structure : Reflects change that The Mennonite no longer in existence.

Commented [GG12]: Policy: We currently have no entities. Makes a clearer distinction between entities and agencies.

- a. Common requirements for the board of directors of each churchwide program agency or other designated entity include:
- (1) Issues of balance (gender, Racial/Ethnic, expertise) will be respected to the extent feasible in the composition of each board.
- (2) Each board member shall be elected or appointed for a term of four years, and may serve a maximum of three full consecutive terms. Approximately half of the elected members and half of the appointed members shall be chosen every two years.
- (3) All board members shall be members in good standing of a member congregation of Mennonite Church USA except in cases where board members represent other participating denominations named in bylaws.
- b. The size and selection of the board of the Mennonite Publishing Agency (MennoMedia) shall be as follows:
- (1) The size of the board shall be between six and eleven members, as determined by the MennoMedia board. Expansion in the number of members subsequently will be by action of the board of the Agency.
- (2) Two or three members shall be elected by the Mennonite Church USA Delegate Assembly.
- (3) Two members shall be appointed by the Executive Board of Mennonite Church USA or its designee.
- (4) Two or three members shall be appointed by the Joint Council of Mennonite Church Canada, or its designee.
- (5) All of the above appointments shall be made after consultation with the board of directors and the executive officer of the Mennonite Publishing Agency.
- (6) Up to three additional members may be selected by the members of the board of the Mennonite Publishing Agency, subject to confirmation by the Executive Board of Mennonite Church USA, or its designee (for persons from MC USA) or by the Joint Council of Mennonite Church Canada, or its designee (for persons from MC Canada).
- c. The size and selection of the board of the Mennonite Education Agency shall be as follows:

_____(1) The size of the board shall be not less than five and not more than seven directors.

- (2) One member shall be appointed by the Executive Board after consultation with the Mennonite Education Agency Board of Directors and Executive Director
- (3) One member shall be elected by the Mennonite Church USA Delegate Assembly of Mennonite Church USA
- (4) Additional appoints shall be made in accordance with the bylaws of Mennonite Education Agency.

Commented [GG13]: Grammar/Wording

 $\begin{array}{lll} \textbf{Commented [GG14]: Governance change: } & \textbf{This } \\ \textbf{change is from the MEA board as they} \\ \textbf{update their bylaws.} \end{array}$

- The size of the board shall be between eleven and thirteen members. Expansion in the number of members subsequently will be by action of the board of the Agency.
 - (2) Six members shall be elected by the Delegate Assembly.
- Five members shall be appointed by the Executive Board after consultation with the board of directors and the executive officer of the Education Agency.
- Up to two additional members may be selected by the elected and appointed members of the Mennonite Education Agency, subject to confirmation by the
- d. The size and selection of the board of the Mennonite Mission Agency
- The size of the board shall be between thirteen and fifteen members. Expansion in the number of members subsequently will be by action of the board of the Agency.
 - Seven members shall be elected by the Delegate Assembly.
- Six members shall be appointed by the Executive Board after consultation with the board of directors and the executive officer of the Mission Agency.
- Up to two additional members may be selected by the elected and appointed members of the Mennonite Mission Agency, subject to confirmation by the Executive
- e. The size and selection of the board of the Mennonite Stewardship Agency
 - The size of the board shall be between twelve and fifteen members.
 - Four members shall be elected by the Delegate Assembly.
- Three members shall be elected or appointed by other Mennonite/Anabaptist denominations participating in the Everence programs.
- Five additional members shall be appointed by the seven elected members, subject to confirmation by the Executive Board. The selection process shall assure that members of Mennonite Church USA constitute a majority of the full board.
- Up to three additional members may be selected by the elected and appointed members of the board subject to confirmation by the Executive Board.
- f. The size and selection of the board of the Mennonite Health and Human Services
 - The size of the board shall be between nine and fourteen members.
- Six members shall be appointed by the Relating Denominations and of these six, four shall be appointed by the Mennonite Church USA Delegate Assembly, and two
- Six additional members should be elected by vote of the Membership and must be a chief executive officer or trustee of a Member organization.

Commented [GG15]: Organizational/Structure : Termination of The Mennonite as agency.

AMENDMENTS 1055

- 1. These Bylaws may be amended by a two-thirds majority vote of delegates voting at any regular or special session of the Delegate Assembly, upon prior recommendation by a two-thirds vote of the Executive Board, provided a notice setting forth the substance of such amendment has been given in writing to all delegates two months in advance.
- <u>2.</u> <u>2.</u> These Bylaws may be amended at any regular session of the Delegate Assembly without prior notice by unanimous vote of delegates present.
- 3. The Secretary may correct the bylaws for non-substantive errors in the bylaws, such as errors, in spelling, grammar, name changes, or numbering without amendment. These changes are subject to approval of the Executive Board of Mennonite Church USA. Changes that do not materially affect how the bylaws operate will be considered as non-substantive.

Proposed changes approved by the Mennonite Church USA Executive Board on April 17, 2021

Commented [GG16]: Policy: This will save