**Notice of Appeal Hearing**

Note: Distribute to complainant(s), respondent(s), and all other persons necessary for the hearing.

<< Date >>

The appeal panel will hold a hearing on << date >>, at << time >>, in << location >>. Those present at this hearing will be the misconduct response team, the person filing the appeal, and all other persons necessary for the hearing.

Persons receiving this notice are expected to attend the hearing. If you are unable to attend this hearing, please contact the Denominational Minister of Church Safety at << phone and email>>.

<<signature>

Denominational Minister for Church Safety