**Record of Adjudication Process**

**A complaint of misconduct** was filed against << name of respondent>>, alleging << nature of complaint>>, by <<name of complainant>> on <<date>>. The complaint was received by: << name of person who received the complaint>>.

**Per policy, a response team was formed consisting of:**

<<Name>> Denominational Minister of Church Safety

<<Name>> Church Safety Liaison, <<area conference holding credential of respondent>>

<<Name>> Church Safety Liaison, <<area conference>>

<<Name>> Church Safety Liaison, <<area conference>>

**Upon review of the complaint, the response team (check one):**

* Engaged a professional, independent investigator (mandatory in abuse cases)
* Formed a three-person investigation team with expertise in areas of concern
* Gathered and evaluated evidence as a response team (attach rationale for decision)

**Due to the nature of the evidence, the response team recommends:**

* The respondent be charged with misconduct
* The respondent will not be charged with misconduct

**The respondent was charged and responded by:**

* Admitting guilt, so team moved to judgement and sanctions phase
* Pleading innocent, and a hearing was held.

A **hearing** was held << in person or online>>, at <<time>>, on <<date>>.

Narrative description that includes all persons present, the nature of the evidence presented, a record of the adjudication process and factors leading to final judgment.

**In response to the hearing:**

* The respondent was found guilty and did not appeal.
* The respondent was found guilty and appealed the decision.
* The respondent was found not guilty and the complainant did not appeal
* The respondent was found not guilty and the complainant appealed

An **appeal** was requested by << name of complainant/respondent or both>>. An independent appeal panel consisting of <<name of appeal panelists>>, was held <<in person or online>>, at <<time>>, on <<date>>.

The appeal panel:

* Upheld the determination of the response team
* Overturned the determination of the response team

Narrative of factors related to the decision above.

**Sanctions in event respondent is found guilty**

* Credential status is (check one)
  + Terminated
  + Suspended
  + Probation
* If suspended or probation, **list all requirements for restoration of credential below.**