



## **Title: Director of The Corinthian Plan**

**FTE:** 1 FTE

**Reports to:** Chairperson of MC USA Church Benefits Board

**Location:** Works Remotely

**Start Date:** January 2026

**Compensation Range:**

### **Purpose**

To lead, manage, and grow The Corinthian Plan (TCP), the health coverage plan sponsored by Mennonite Church USA covering pastors and other church workers, according to the strategic direction of the Church Benefits Board and consistent with MC USA vision.

### **Responsibilities**

#### **Work with the Church Benefits Board (CBB)**

- Responsible for leading TCP in a manner that supports and guides the organization's mission of mutual aid practices to ensure that health care is accessible to all participants (church workers).
- Responsible for communicating effectively with the Board and providing, in a timely and accurate manner, all information necessary for the Board to function properly and to make informed decisions.
- Responsible for ensuring the plan is financially sustainable.
- Develop and manage the administrative support budget.

#### **Coordinate and integrate TCP with the broader mission and purpose of MC USA leadership development**

- Meet regularly with the Associate Executive Director for Church Vitality to ensure integration of TCP into the Well-being In Ministry initiative.
- Participate with the Executive Board leadership development team as appropriate.

**Work with CBB and MC USA and Everence staff to ensure that the mission is fulfilled through programs, strategic planning and outreach.**

- Responsible for implementation of TCP programs that carry out the organization's mission.
- Responsible for advocating for the well-being of church workers through participation in The Corinthian Plan.
- Responsible for strategic planning to ensure that TCP can successfully fulfill its Mission into the future, looking ahead to understand environmental health care issues and their impact on the plan.
- Responsible for maintaining and promoting the plan's sharing and mutual aid components.

**Communications and marketing**

- Be the face of the plan in the church and beyond.
- Ensure the plan gets exposure in denominational settings and publications.
- Communicate directly with church workers and congregational leadership teams to promote TCP as a viable option of care for their church employees.
- Create and update promotional materials and resources as needed.
- Oversee Area Advocates and maintain a model of advocacy that covers the US geography of Anabaptist congregations.
- Ensure TCP has a clear identity and presence online.

**Ensure the plan is properly administered in coordination with Everence staff, MCUSA staff and the health sub-committee of the Church Benefits Board**

- Manage customer service issues, e.g. quotes, claim appeals, enrollment and billing and collection issues.
- Work with MC USA staff to ensure the plan has current status and contact information on congregations and for assistance with other tasks as needed.
- Manage the subsidy program.
- Monitor and facilitate renewal process.
- Develop and maintain a wellness program.

**Leadership and communication skills**

- Understanding of Mennonite Church USA and Anabaptist church conferences.
- Ability to work as part of a team.
- Multi-task and self-manage. An ability to prioritize work and creatively adapt to a changing industry and church environment are imperative.
- Previous leadership, pastoral, and administrative experience are a plus
- Fluency in Spanish is a plus.
- Anti-racism training is a plus.

**Technical skills**

- Strong writing, oral communication, and presentation skills.
- Strong and efficient skills in word processing, data and spreadsheet, and presentation software.
- Strong financial acuity