## **Change Form**

Section 125 Cafeteria Plan: Employee Health Savings Account Contributions Election

| <b>Instructions:</b> Once you've complete | d this, please give i  | it to your employer.  |       |          |
|-------------------------------------------|------------------------|-----------------------|-------|----------|
| Employer                                  |                        |                       |       |          |
| Employee name                             |                        |                       |       |          |
| First                                     |                        | middle                |       | last     |
| Birth date                                |                        |                       |       |          |
| If recent change in address, please up    | pdate                  |                       |       |          |
|                                           | Street                 |                       |       |          |
|                                           | City                   |                       | State | ZIP code |
|                                           |                        |                       |       |          |
| Please make the following change to       | my election:           |                       |       |          |
| $\square$ Begin contributions \$          | per                    | pay period            |       |          |
| $\square$ Increase contributions to \$    | per                    | pay period            |       |          |
| $\square$ Decrease contributions to \$    | per pay period         |                       |       |          |
| ☐ Terminate contributions                 |                        |                       |       |          |
| I understand that the change in elect     | tion will be offective | o the payt pay period |       |          |
| i understand that the change in elect     | tion will be effective | e the next pay penou. |       |          |
|                                           |                        |                       |       |          |
|                                           |                        | Employee's signature  |       |          |
|                                           |                        | Date                  |       |          |